

Transition to Primary Policy

Rationale:

- Pre-school students commencing school are required to cope with a very different environment. It is our college's responsibility to make this transition as enjoyable and successful as possible.

Aims:

- To provide a smooth and efficient transition from kindergarten, and pre-school environments to primary school with support provided to those who require it.
- To initiate the educational partnership between parents, students and teachers.

Implementation:

- Transition from pre-school environments to primary school should be a positive experience for both students and parents.
- Carranballac P-9 College will appoint a staff member to coordinate our prep transition program.
- The protocol outlined in the policy document Wyndham District, "Transition to Primary School", will be followed.
- Carranballac P-9 College will communicate with each feeder kindergarten and pre-school setting to inform them of the names of students who have enrolled at the college, following the local protocol.
- Information will be sought about each child from the kindergartens and pre-school settings, and meetings will be organised with parents of children with special needs to discuss programs and resource requirements. The transition coordinator will liaise with our wellbeing officer.
- A transition program will be organised during Term 4, which allows each child (and their parents) the opportunity to attend our school on several occasions during the term. Our Transition coordinator will communicate with kindergartens and pre-school settings regarding this program.
- The Prep/1 unit will determine the program for transition sessions with a focus on familiarization.
- Where possible teaching personnel will be identified for the following year.
- During our transition program, parents will be invited to attend information sessions which will provide additional information about the school's programs and procedures.
- All Prep families will receive a "welcome" package that will arrive at their home address over the Christmas vacation period.
- A morning tea for parents will be provided on the first day of school, with specialist staff assisting classroom teachers with the needs of the new students.
- Prep Entry Assessment Procedures will be administered on Wednesdays during the month of February, therefore, Prep students are not required to attend on these days.

Evaluation:

- This policy will be reviewed as part of the college's three year review cycle.
- Participation in the Transition program by prospective students and their families.
- Attendance at the Information session.

School Council last ratified this policy in March 2011	Review: March 2014	Policy No: 12	Date Produced: October 2004
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